

APPENDIX D

Sex Establishment Licence Costing

Process	Time spent (hours)	
Pre application discussion	2	
Application processing	2	
Notice checking	1	
Police checks	2	
Application inspection/discussion	6	
Representation logging	3	
Report preparation	5	
Committee hearing	6	
Legal support	7	
Demm support	7	
Decision Notice preparation	3	
Post grant admin	3	
Management support	2.5	
Total Time spent	49.5	Cost to Authority
		£2,970
Average officer cost	£60	